

Job Title: Technical Director

Reports to: Director of Production

Supervises: Local IATSE crew
Props Coordinator

Works Closely with: Director of Production
Production Stage Manager

OVERALL

This is a full time seasonal position with the potential to become a full time, year-round position for the right candidate. Sarasota Opera, which owns its 1926 historic theater, typically produces four operas in repertory from January to March as well as a Fall mainstage and a Youth Opera production in October and November. In response to the COVID-19 pandemic, this season the company will be producing four chamber operas in repertory between February and April. Additionally, throughout the opera season a myriad of tours, special events and concerts are also produced. The facility is used year-round for arts groups and community events which are also a part of the position's responsibilities.

DUTIES / RESPONSIBILITIES

- Responsible for scheduling and supervision of a full time seasonal IATSE crew.
- Function as part of the Production staff to plan, schedule and coordinate various departments and production staff for opera season and all other opera house events.
- Directly supervise all technical elements of production throughout the year.
- Responsible for creating and implementing the daily production schedule.
- Maintain all technical drawings for Sarasota Opera productions and performances spaces.
- Manage and oversee the opera warehouse, its maintenance, stock, and the scenery and props inventory which is also housed onsite.
- Attend all departmental, design, and production meetings, as well as attend all technical rehearsal and performances.
- Arrange and supervise the load-in, change over, and strike of all scenic, prop and lighting elements.
- Serve as the facility technical director for various rental events through the year. Coordinate schedule, crew requirements and technical requirements with each renter.

- Supervise the on-site assembly and maintenance of scenery and the construction of props for all operas. Facilitate these projects by purchasing materials and supplies as needed and supervising the crew during the build process.
- Assist the Director of Production in the recruitment and hiring of necessary IATSE crew and seasonal staff.
- Oversee the maintenance of all Production related equipment and systems. (i.e., Lighting, Audio, Projection, Pit lift, Fly system, etc....).
- Other duties as they may be assigned.

REQUIREMENTS

- Successful candidates will demonstrate problem solving abilities with proven communication, managerial, interpersonal skills, and attention to detail necessary to supervise all aspects of production.
- Experience leading union crews.
- Working knowledge of Outlook, Excel, Word, Power Point, and AutoCAD required.
- 3 years' experience as a TD for a regional opera or theatre company, preferably working in a repertory schedule.
- Some travel may be required.
- Ability to thrive in a fast-paced, multi-tasking environment also required.
- Bachelor's degree in theatre or related discipline preferred.
- Reliable transportation and valid driver's license required.
- Ability to drive a 26' box truck.
- Flexible schedule that will require working most nights and weekends during the fall and winter seasons.
- Ability to communicate clearly and concisely both verbally and in print.
- Level-headed leader with the ability to stay calm during stressful situations.
- Promote a safe and efficient working environment.
- Must participate in and enforce the company's COVID-19 protocols.

SALARY

This is a full time seasonal position, with the potential to become a full time year-round position for the right candidate. Salary range is \$850 to \$950 per week to start paid biweekly. This is an exempt position.

APPLICATION PROCESS

Applications will be accepted electronically through December 31, 2020. Position available January 1, 2021. However, this date is flexible. Review of applications begins immediately. Submit an application letter, resume and the names and contact information of three references. E-mail to soqjobs@sarasotaopera.org with "TD Search" in the subject line. For more information, please visit www.sarasotaopera.org No calls please. Persons from underserved communities are encouraged to apply. EOE