

**Job Title:** Technical Director

**Reports to:** Director of Production

**Supervises:** Local IATSE crew  
Props Coordinator

**Works Closely with:** Director of Production  
Production Stage Manager

### **OVERALL**

Sarasota Opera, which owns its 1926 historic theater, typically produces four operas in repertory from January to March as well as a Fall mainstage and a Youth Opera production in October and November. In response to the COVID-19 pandemic, this season the company will be producing four chamber operas in repertory between February and April. Additionally, throughout the opera season a myriad of tours, special events and concerts are also produced. The facility is used year-round for arts groups and community events which are also a part of the position's responsibilities.

### **DUTIES / RESPONSIBILITIES**

- Responsible for scheduling and supervision of a full time seasonal IATSE crew.
- Function as part of the Production staff to plan, schedule and coordinate various departments and production staff for opera season and all other opera house events.
- Directly supervise all technical elements of production throughout the year.
- Responsible for creating and implementing the daily production schedule.
- Maintain all technical drawings for Sarasota Opera productions and performances spaces.
- Manage and oversee the opera warehouse, its maintenance, stock, and the scenery and props inventory which is also housed onsite.
- Attend all departmental, design, and production meetings, as well as attend all technical rehearsal and performances.
- Arrange and supervise the load-in, change over, and strike of all scenic, prop and lighting elements.
- Serve as the facility technical director for various rental events through the year. Coordinate schedule, crew requirements and technical requirements with each renter.

- Supervise the on-site assembly and maintenance of scenery and the construction of props for all operas. Facilitate these projects by purchasing materials and supplies as needed and supervising the crew during the build process.
- Assist the Director of Production in the recruitment and hiring of necessary IATSE crew and seasonal staff.
- Oversee the maintenance of all Production related equipment and systems. (i.e., Lighting, Audio, Projection, Pit lift, Fly system, etc....).
- Other duties as they may be assigned.

## **REQUIREMENTS**

- Successful candidates will demonstrate problem solving abilities with proven communication, managerial, interpersonal skills, and attention to detail necessary to supervise all aspects of production.
- Experience leading union crews.
- Working knowledge of Outlook, Excel, Word, Power Point, and AutoCAD required.
- 3 years' experience as a TD for a regional opera or theatre company, preferably working in a repertory schedule.
- Some travel may be required.
- Ability to thrive in a fast-paced, multi-tasking environment also required.
- Bachelor's degree in theatre or related discipline preferred.
- Reliable transportation and valid driver's license required.
- Ability to drive a 26' box truck.
- Flexible schedule that will require working most nights and weekends during the fall and winter seasons.
- Ability to communicate clearly and concisely both verbally and in print.
- Level-headed leader with the ability to stay calm during stressful situations.
- Promote a safe and efficient working environment.
- Must participate in and enforce the company's COVID-19 protocols.

## **SALARY**

This is a full time salaried position including benefits. Salary range is to \$45-50K to start paid biweekly. This is an exempt position.

## **APPLICATION PROCESS**

Applications will be accepted electronically only. Position available for immediate start. Submit an application letter, resume and the names and contact information of three references. E-mail to [soajobs@sarasotaopera.org](mailto:soajobs@sarasotaopera.org) with "TD Search" in the subject line. For more information, please visit [www.sarasotaopera.org](http://www.sarasotaopera.org) No calls please. Persons from underrepresented communities are encouraged to apply. In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire. EOE